**SAMPLE INVOICE TEMPLATE**

**SUPPLIER NAME**:

Supplier Address 1

Address 2

Address 3

Postcode

Email:

Telephone Number:

Company Registration Number:

VAT Registration Number:

**INVOICE TO:**

Table Tennis Ireland

Irish Sport HQ

Sport Ireland Campus

Snugborough Road

Blanchardstown

Dublin 15

D15DY62

**INVOICE NUMBER:** **INVOICE DATE:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Goods/Service Description** | **Rate** | **Quantity** | **Total** |
|  |  |  |  |
|  |

**SUPPLIER PAYMENT DETAILS:**

Account Holder Name:

Account Holder Address:

Bank Name:

Bank Address:

BIC:

IBAN: